

Director-General's Regional Consultation on the Preparation of the Draft Programme and Budget for 2012-2013 (36 C/5)

National Commissions for UNESCO of Europe and North America

London, United Kingdom, Saturday 5 June to Tuesday 8 June 2010

PROGRAMME

Overview of Proceedings

Saturday 5 June – Afternoon: opening and introduction.

Sunday 6 June – Full day: deliberation and debate.

Monday 7 June – Morning and half afternoon: deliberation and debate, followed by production of draft report and dispatch to UNESCO for translation.

Tuesday 8 June – Morning: consideration of draft report, drafting of revisions, adoption of final report, then formal closing.

Saturday 5th June – Session One

Venue: Thistle Hotel Westminster, 49 Buckingham Palace Road, London SW1W 0QT

PLENARY FORMAT

Timing	Item
09.00-13:00	<i>Delegates arrive in London. Registration at Thistle Hotel Westminster. Cluster and sub-regional meetings as requested</i>
12.00-13.00	Informal lunch – Reception Area, Ground Floor
13.00-13.20	Welcome and formal opening of E&NA Regional Consultation
13.20-13.40	Introduction to the 36 C/5 process by the UNESCO Secretariat
13.40-16.50	Statements by National Commissions (3 minutes each)
16.50-17.20	Discussion
17.20-17.40	Summary of preparatory material provided
17.40-18.00	Introduction to the events of the next three days
	<i>END OF DAY 1</i>
19.30	Reception and dinner hosted by the UNESCO Director-General <i>The Rubens at the Palace, 39 Buckingham Palace Road, London</i>

Sunday 6th June – Session Two

Venue: Great Hall, One Great George Street, London SW1P 3AA

WORLD CAFÉ FORMAT

Each session will feature 9 debating tables of approximately 5 participants each; English and French speaking will be accommodated.

Timing	Item
09.00-09.15	Official Photograph, Grand Staircase
09.15	Opening of Session, Great Hall, First Floor
09.15-10.30	Address by Director-General <ul style="list-style-type: none">▪ Followed by Question and Answer session
10.30-11.00	World Café introduction and programme of the day
11.00- 12.00	PURPOSE AND PARAMETERS PHASE <ul style="list-style-type: none">▪ Opening introductory question to set the scene for the event.▪ When complete, a Table Rapporteur at each table in turn will give the assembly a brief synopsis of the corresponding members' debate.▪ The results of the debates will then be conveyed to the Newsroom.
12.00-12.20	Tea and Coffee Break
12.20-15.35	INVENTORY PHASE <ul style="list-style-type: none">▪ Six rounds of 20 minutes each: five rounds focusing, simultaneously at all tables, on each programme sector in turn and one round dealing with inter-sectoral platforms and general cross-sectoral activity.▪ This process provides a starting master list of all perceived priorities.▪ Table Rapporteurs will convey the products to the Newsroom.
<i>Allowing 5 minutes before sessions to change tables.</i>	
12.25-12.45	ROUND 1 – Education
12.50-13.10	ROUND 2 – Natural Sciences
13.15-13.35	ROUND 3 – Social and Human Sciences
13.35-14.25	Lunch – Smeaton Room, Ground Floor, One Great George Street
14.25-14.45	ROUND 4 – Culture
14.50-15.10	ROUND 5 – Communication and Information
15.15-15.35	ROUND 6 – Inter-sectoral platforms

15.35-15.50 **Tea and Coffee Break**

During the lunch and coffee breaks the Newsroom will compile the full inventory for each round. These will be analysed by the Head Rapporteurs, indicating any concordance, in preparation for the next debating phase. Printouts of the outcomes of the six inventory rounds will be made and placed on the tables prior to each round.

15.50-18.45 ANALYSING PHASE

- Six rounds of 25 minutes each: beginning a process of prioritised convergence to focus down on main modalities and programme aspects.
- The six outcomes of the inventory rounds will be introduced to the floor one by one by the Head Rapporteurs prior to the corresponding rounds of this analysing phase.
- The Table Rapporteurs will convey the products to the Newsroom.

Allowing 5 minutes before sessions to change tables.

15.50-16.15 **ROUND 1 – Education**

16.20-16.45 **ROUND 2 – Natural Sciences**

16.50-17.15 **ROUND 3 – Social and Human Sciences**

17.20-17.45 **ROUND 4 – Culture**

17.50-18.15 **ROUND 5 – Communication and Information**

18.20-18.45 **ROUND 6 – Inter-sectoral platforms**

18.45-19.15 **Closing remarks**

In the Newsroom, guided by the Head Rapporteurs, the conclusions of this first part of the phase will be written up. Printouts will be available later in the evening and also will be placed on the tables on the following day for the second part of this phase in its Plenary discussion.

END OF DAY 2

19.30 **Delegates dine at their leisure.**

Monday 7th June – Session Three

Venue: Great Hall, One Great George Street, London SW1P 3AA

WORLD CAFÉ FORMAT

Timing	Item
09.00-09.50	PLENARY – Presentation of the results of the analysing phase, led by the Head Rapporteurs, followed by collective discussion. This will complete this phase as the joint first step to a converging conclusion.
09.50-10.10	Tea and Coffee Break

10.10-12.45 DIGGING DEEPER TO CONVERGENCE

- Six rounds of 20 minutes each: continuing the process of prioritised convergence.
- The Table Rapporteurs will convey the products to the Newsroom.

Allowing 5 minutes between sessions to change tables.

10.15-10.35	ROUND 1 – Education
10.40-11.00	ROUND 2 – Natural Sciences
11.05-11.25	ROUND 3 – Social and Human Sciences
11.30-11.50	ROUND 4 – Culture
11.55-12.15	ROUND 5 – Communication and Information
12.20-12.45	ROUND 6 – Inter-sectoral platforms
12.45-13.45	Lunch – Smeaton Room, Ground Floor, One Great George Street

In the Newsroom, guided by the Head Rapporteurs the conclusions of this phase will be written up and printouts will be placed back on the tables for the next phase.

13.45-15.35 FINAL CONVERGENCE TO COHERENT OVERALL PROGRAMME

13.45-15.00	PLENARY – Presentation of the results from the previous phase followed by collective discussion of the combined 36 C/5 programme, bringing the converging analysis to balanced conclusion over the Programme Sectors and inter-sectoral platforms.
-------------	---

In the Newsroom, under the Head Rapporteurs, the conclusions of this plenary will be written up.

15.00-15.05 **Comfort Break**

15.05-15.35 **PLENARY** – Observations on the Medium-Term Strategy.

In the Newsroom, under the Head Rapporteurs, the conclusions of this plenary will be written up.

15.40-15.45 **Closing remarks**

The Draft Final Report, developed throughout the proceedings by the Head Rapporteurs with assistance from programme specialists, will be now completed and sent to HQ for translation.

END OF DAY 3

Maritime Greenwich World Heritage Site visit, reception and dinner

16.00 Depart from Reception of One George Street to walk to Pier

16.15 Boat from Westminster Millennium Pier

17.30 Boat arrives at Greenwich Pier

18.00-19.15 Tour of the Royal Observatory, Greenwich

19.30 Reception and dinner in Painted Hall, Old Royal Naval College, Greenwich

22.30 Return to hotel by coach

Tuesday 8th June – Session Four

Venue: Great Hall, One Great George Street, London SW1P 3AA

PLENARY FORMAT

Timing	Item
09.00-12.30	FINAL REPORT
09.00-11.00	Presentation and consideration of the Draft Final Report with participation of the Head Rapporteurs.
11.00-11.20	Tea and Coffee Break <i>In the Newsroom the Head Rapporteurs, with assistance, will deal with revisions arising.</i>
11.20-12.30	Review of modifications and adoption of the Final Report.
12.30-13.00	Closure of E&NA Regional Consultation. <i>END OF DAY 4</i>
13.00	<i>Delegates depart</i>